

Automatic Transfer of Service (ATS) Program - Enrollment Authorization Form

(For ATS enrollment requests, please complete and submit only this page.) Please print or type.

Landlord's Name or Business Name: _____

Landlord's E-mail Address: _____

Tax I.D. # (or S.S. # if not incorporated): _____ Driver's License No. of responsible party or contact person: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Contact Person: _____ Title: (use a separate sheet of paper to list more contact people)

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Business Phone No.: _____ Alternate Phone No.: _____

Account Locations for Enrollment

The locations listed below are to be added to the Automatic Transfer of Service program. If you have house accounts (common areas, hallways, etc.) that need to be put into your name, attach the addresses with this request and indicate they are house account addresses.

Account Locations for Enrollment (List each address separately and additional addresses on a separate sheet.)

STREET ADDRESS	APT. #	CITY	ZIP CODE	ELECTRIC	GAS	BOTH

I hereby authorize DTE Energy to transfer electric/gas service billings for each account location listed above into the landlord name indicated above, each time DTE receives a request to shut off service from a tenant. Any account opened in this way should be final billed effective the date the next tenant is accepted by DTE for transfer of service into their name at the given location. I understand that service at any above account location(s) may be shut off if the tenant fails to pay for electric/gas service they

used or otherwise violates the rules of DTE Energy. The Automatic Transfer of Service program will include all units within a designated building. Properties removed from the Automatic Transfer of Service program will be ineligible for re-enrollment for one year.

By signing this form, I acknowledge that I have read and agree to follow the Automatic Transfer of Service program Terms and Conditions.

Landlord Signature(s) _____ Printed Name(s) _____

Title _____ Date _____

Return completed forms to DTE Energy Landlord Customer Care by e-mail to landlord_acct@dteenergy.com or by mail to: DTE Energy, Attention: Landlord Customer Care, 4420 44th St. SE, Suite B, Grand Rapids, MI 49512-4011